



## *Policy Agreement*

### **Payment Information:**

Your one time monthly payment is for one lesson once a week.\* This is an average of four lessons each month. Tuition is due by the first of each month. Students will be automatically charged at the beginning of each month. If you are not wanting to be on auto pay or pay with a check or cash your payment has to happen two days before your lesson. If accounts are paid after the third of the month, there will be a \$20.00 late fee applied to the account balance. There is a \$25.00 returned check charge for any checks returned by the bank.  
\*See our holiday policies.

### **Cancelled and Rescheduled Lessons:**

Our teachers have allocated a time period for your lesson. Our teachers generally have full schedules, which makes it very difficult for them to accommodate changes to your reserved time period. We understand that we all get sick from time to time and will allow for make up lessons with a 24 hour notice. Please limit your make up lesson to one every two months. If you find your lesson time does not work please let us know so we can reschedule your lessons at a different time. Any lesson cancelled within the 24 hour period before the lesson will be forfeited.

### **Holidays:**

Our school is closed on all major holidays. These include:  
New Years Eve & Day, Memorial Day, 4th of July, Labor Day Weekend, Halloween, Week of Thanksgiving and the Week of Christmas. Occasionally, your lesson will fall on a holiday and you will not have a lesson. There are no make-up lessons given for lessons that fall on the above major holidays. Some months will have five of your lesson days. These days will adjust for the days we are closed for holidays.

### **Registration Fee:**

There is a registration fee is \$60 for one, \$40 for each additional family member. Registration Fee covers beginning book(s), learning material, mp3 or cd recording of the student when ready and a t-shirt. If a student is enrolled in multiple lessons, your registration fee will cover all material for all your lessons. This is a one time fee. There is no registration fee for students that re-enroll.

### **Withdrawal From Class:**

Please be advised that you are required to give a written 30 day notice of withdrawal from classes, withdrawal forms are available at the desk. You will also be taken off auto pay so you will not be charged after you withdrawal.

### **Release of Liability:**

As the legal parent or guardian, I release and hold harmless Ambassador Development Business Association dba Lone Star School of Music and Strum Music School, its owners and operators from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Ambassador Development Business Association dba Lone Star School of Music and Strum Music School, its owners and operators or in route to or from any of said premises.

### **Medical Emergency:**

The undersigned gives permission to Ambassador Development Business Association dba Lone Star School of Music and Strum Music School, its owners and operators to seek medical treatment for the participant in the event they are not able to reach a parent or guardian. I hereby declare any physical/mental problems, restrictions, or condition and/or declare the participant to be in good physical and mental health.